



Donnington & Muxton Parish Council
Turreff Hall, Turreff Avenue, Donnington, TF2 8HG
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To All Members of this Parish Council

2nd September 2025

Dear Councillor,

You are summonsed to attend a meeting of the
Full Council on Monday 8th September 2025 at 7pm
At Turreff Hall, Donnington

AGENDA

25/09/67 Apologies: To note the apologies of those unable to attend.

25/09/68 Declaration of Interest: To declare a personal or pecuniary interest in any item on the agenda.

25/09/69 Public Session

There will be 15 minutes allowed for questions to the Chair from Members of the Public.

25/09/70 Minutes: To approve the Minutes of the following meetings of the Council:

- a. Planning Committee meeting held on 14th July 2025.
- b. Council meeting held on 14th July 2025.
- c. Staff and Personnel Committee meeting held on 24th July 2025.
- d. Staff and Personnel Committee held on 18th August 2025.
- e. Extraordinary Council meeting held on 1st September 2025.

25/09/71 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

25/09/72 Expenditure/Payments Transactions: To receive and accept the Expenditure/Payment Transactions for August 2025.

25/09/73 Income/Receipts Received: To receive the Income/Receipts Report for August 2025.

25/09/74 Bank Reconciliation: To receive the Bank Reconciliation as of 31st August 2025.

25/09/75 Budget Summary of Receipts and Payments: To receive the budget summary as at 31st August 2025.

25/09/76 Annual Governance and Accountability Return (AGAR) Conclusion of Audit 2024/2025

To receive the external auditors' report regarding this Councils AGAR for year ended 31st March 2025.

25/09/77 Policies

To receive and adopt the following policies:

- a. Information Technology Policy.
- b. Redundancy and Compensation Policy

25/09/78 Internal Control Report

To receive the Internal Control Report for the End of Financial Year Quarter 1 and nominate a Councillor to carry out the check in October 2025 (not the Chair).

25/09/79 Insurance Renewal

To consider quotes for the renewal of this Council's Insurance Policy.

25/09/80 Community Action Team (CAT) Report for July/August 2025

To receive the CAT Action Report for July/August 2025.

25/09/81 Community Governance review 2025

To receive an update on the Community Governance review 2025.

25/09/82 Neighbourhood Plans

To discuss the proposed motion by SALC and other County Associations calling on the Government to provide dedicated funding for Neighbourhood Development Plans.

25/09/83 Community Navigators

To inform Councillors of the funding provided by Energize to employ two Community Navigators, one to be based at Donnington Community Hub and the other to be based at Turreff Hall.

25/09/84 Communications and Livestreaming

To decide on whether or not this council should livestream its Council meetings.

25/09/85 Budget Planning

To consider what projects or additional expenditure this Council will require in 2026/2027 to include consideration toward redundancy payments depending on what happens with the CGR 2025, extra money for staff/councillor training, tree maintenance in Muxton and street lighting column repairs to name but a few.

25/09/86 Memorial Bench

To consider a request to purchase a memorial bench to be sited at Turreff Hall or opposite Aldi Donnington in memory of Denise Birkett.

25/09/87 Agenda Items for the Next Council Meeting

To ask Councillors if they have any items for discussion which they wish to have placed on the agenda for the next Council meeting.

25/09/88 Date of next meeting

To inform Councillors that the next Council meeting will be held on Monday 13th October 2025 at Turreff Hall, Donnington commencing at 7pm.



Ralph L Morgan
Clerk to the Parish Council



EMPLOYER RECOGNITION SCHEME

GOLD AWARD 2025
Proudly supporting those who serve.

